



# भारतीय अभियांत्रिकी एवं प्रबंधन संस्थान Engineering and Management Institute of India

## **APPLICATION FOR THE AWARD OF FINAL DIPLOMA**

*Read the instructions carefully before filling the application.*

Hon'ble Director  
Engineering and Management Institute Of India  
C-77, Sector-2, Gautam Budh Nagar  
Noida, Uttar Pradesh - 201301

Respected Sir,

I have completed my programme as per the following details and I intend to apply for the award of Final Diploma :-

Name :- \_\_\_\_\_  
Father's Name :- \_\_\_\_\_  
Mother's Name :- \_\_\_\_\_  
Enrollment Number :- \_\_\_\_\_  
Final Roll Number :- \_\_\_\_\_  
Programme Name :- \_\_\_\_\_  
Address :- \_\_\_\_\_

Paste recent  
Passport Size  
Photograph. It will  
be **printed** on  
Degree/ Diploma/  
Charter Certificate.

Pin code :- \_\_\_\_\_ Email Id:- \_\_\_\_\_  
Mobile :- \_\_\_\_\_ Tele. (R):- \_\_\_\_\_

I am enclosing self-attested copies of my testimonials from class 10<sup>th</sup> onwards till latest including received from Engineering and Management Institute of India and all work experience certificates. I hereby declare that aforementioned information including enclosed documents are true to the best of my knowledge and belief and I am not hiding any information. I have read and understood the rules, regulations of the Institute. I also agree that the Institute is empowered to cancel my Degree/ Diploma/Charter Certificate etc., if any information furnished by me is found to be incorrect, misleading or counterfeited.

Thanking You,

Yours Obediently

\_\_\_\_\_  
(Signature of the Candidate)

### **Enclosures:**

1. DD in favor of Engineering and Management Institute of India as per the directions mentioned overleaf.
2. Self-attested testimonials {See instructions for filling Application Form}.

### **Instructions for filling the Application Form**

- 1) After clearance from the office of Director the Diploma Certificate will be issued to the candidate within reasonable time but less than 180 days.
- 2) Candidate should write their name (in block letters) legibly strictly as per Institute record .
- 3) The Candidate is required to submit Self-Attested Photocopies of the following documents :
  - a) The testimonials from class 10<sup>th</sup> and onwards, till the latest qualification pursued from the Institute.
  - b) Details of Work Experience/ Internship etc., if applicable.
  - c) Identity and Address Proof.
- 4) Application Fee :

Enclosed Demand Draft of ₹ 4000/- in Favor of Engineering and Management Institute of India.

**OR**

Enclose Transaction Slip of ₹ 4000/ - oF/ Online Transfer in the Account of Engineering and Management Institute of India  
Account No.10230008635731 IFSC Code: BDBL0001983, Bandhan Bank, Noida Sector-51

- 5) The duly filled application form alongwith requisite enclosures must reach to  
**The Director**  
**Engineering and Management Institute of India**  
**C-77, Sector-2, Gautam Budh Nagar, Noida, Uttar Pradesh- 201301** {By Registered/ Speed Post Only}
- 6) The Diploma will be sent to the candidates address as available in the Institute records. In case there's a change in address, the candidate will have to submit the Change Address Form which can be obtained from the Institute official website.
- 7) Forms with incomplete, incorrect, insufficient information or without fee will not be accepted and no correspondence will be entertained in that regard.
- 8) Enquiries from candidates as to the receipt of their application in this office will not receive attention. Candidates are therefore advised as a safeguard against non-delivery of applications, to submit the same much earlier than the prescribed date by Registered/ Speed post with acknowledgement due.